

**Regular Meeting - City of Port Jervis Common Council:**

A regular meeting of the City of Port Jervis Common Council was held in the Council Chambers at 20 Hammond Street, Port Jervis, New York on Tuesday November 25th, at 6:30 p.m.

**Attendance-**

Jason Vicchiariello	1st Ward	Present
Colin O'Connell	1st Ward	Absent
Misty Fuller	2nd Ward	Present
Maria Mann	2nd Ward	Present
Jeffrey Rhoades	3rd Ward	Present
Gerald Oney, Jr.	3rd Ward	Present
Jacqueline Dennison	4th Ward	Present
Stanley Siegel	4th Ward	Absent
Michael Hockenberry	Councilman-At-Large	Present
Dominic Cicalese	Mayor	Present

Also present:

Police Chief, William Worden; City Clerk-Treasurer Stacey Hosking William Frank, Esq.

The meeting opened at 6:30 pm by Mayor Dominic Cicalese.

**Pledge of Allegiance-** Mayor Cicalese led all present in the Pledge of Allegiance.

**Public Hearing** – 2025 Budget.

Motion open public on the 2025 budget by J. Rhoades second by J. Vicchiariello,

AYE: 7 ABSENT: 2 (O'Connell, Siegel) NAYS: 0 ABSTAIN: 0 CARRIED

Motion to keep public hearing open until 12/09/2024 Council Meeting on the 2025 budget by J. Rhoades second by M. Fuller,

AYE: 7 ABSENT: 2 (O'Connell, Siegel) NAYS: 0 ABSTAIN: 0 CARRIED

**Presentation** – None**Public Comment** –

Laura Meyer 3<sup>rd</sup> ward – Remind everyone about our 10<sup>th</sup> annual Christkindlmarkt on December 1. With approx. 135 vendors will take place in the Erie Trackside, curbside, and the Mercantile Building. Event is from 10-4. Also, Our Whoville returns to Port on December 15 from 3-5 pm.

**Executive Session-6:35pm** 4 items to discuss tonight 2 personnel, 1 litigation, a 1 contractual

Motion @ 6:35pm by M. Hockenbury, second by J. Vicchiariello

AYE: 7 ABSENT: 2 (O'Connell, Siegel) NAYS: 0 ABSTAIN: 0 CARRIED

7:18 pm Motion was made by J. Rhoades to return from executive session, second by J. Dennison.

AYE: 7 ABSENT: 2 (O'Connell, Siegel) NAYS: 0 ABSTAIN: 0 CARRIED

**Executive Session Material** –

- Motion by M. Hockenberry to authorize Mayor to execute all settlement documents for personal injury matter related to Tri-State Bridge accident, second by J. Vicchiariello

AYE: 7 ABSENT: 2 (O'Connell, Siegel) NAYS: 0 ABSTAIN: 0 CARRIED

- Motion by M. Hockenberry to authorize Mayor to execute all settlement documents including release for agreement between City and Geico for damage done to bath house. Settlement is for maximum of insured policy allowed. Second by J. Rhoades  
AYE: 7 ABSENT: 2 (O'Connell, Siegel) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion by J. Vicchiariello to authorize City and Michael Washington be hired as Human Resource Director subject to background check. Second by G. Oney  
AYE: 7 ABSENT: 2 (O'Connell, Siegel) NAYS: 0 ABSTAIN: 0 CARRIED

#### **Approval of Minutes -**

- Motion to Approve the October 28, 2024, Common Council minutes G. Oney second by J. Rhoades.  
AYE: 5 ABSENT: 2 (O'Connell, Siegel) NAYS: 0 ABSTAIN: 2 (Hockenberry, Mann) CARRIED

#### **Regular Business-**

##### **J. Vicchiariello - Code**

- The Code Committee has not met since the last meeting. The next meeting will be held on Dec 4th at 7:00pm at the Council Chambers.

##### **J. Vicchiariello - Police**

- The Police Committee last met on 11/21/24 since the last council meeting.  
Motion to Hire Mathew Cole as a part time dispatcher effective beginning November 26, 2024  
Second by J. Rhoades
- AYE: 7 ABSENT: 2 (O'Connell, Siegel) NAYS: 0 ABSTAIN: 0 CARRIED  
Motion for Mayor or his designee to sign agreement between the Police Department and Orange County Stop DWI program for the amount of \$3000 for the 24/25 program. Second by M. Fuller.
- AYE: 7 ABSENT: 2 (O'Connell, Siegel) NAYS: 0 ABSTAIN: 0 CARRIED  
Motion to set Date and time for Santa Tour. December 21, 2024 from 12:30-5pm Second by G. Oney
- AYE: 7 ABSENT: 2 (O'Connell, Siegel) NAYS: 0 ABSTAIN: 0 CARRIED

##### **C. O'Connell - Zoning-**

- The Zoning Board last met on October 1, 2024 and an area variance was granted
- The next meeting will be held on November 6th

##### **C. O'Connell - Planning-**

- The Planning Board has not met due to lack of business.
- The next Planning Board meeting will be tonight after council meeting

##### **C. O'Connell - Recreation-**

- The Youth center recreation room is now open 2pm to 6pm, M-F.
- Rec Center hours for this week are 11/26 11am-3pm closed 11/27.
- Picnic tables Swings, Tennis mats, and most garbage cans have been removed from parks. A limited number of trash cans are still there. Church street park lights have been turned off and will be turned on again in the spring. Elks-Brox park gates have been open to vehicles traffic until inclement weather.
- about 6<sup>th</sup> annual Special Operations Team Polar Plunge. On January 11<sup>th</sup> at 9am please come out and support the Port Jervis Special Operations group and all the local sponsors of the event. You can go to Port Jervis Recreation page to sign up and it is \$25 + \$2.50 fee to pay online or \$30.00 day of event to sign up at event
- The Recreation Department is sponsoring a trip to see the NJ Devils on Saturday, January 18, 2025. The Devils will be taking on the Philadelphia Flyers in a 12:30 pm game. The cost for transportation and tickets to the game is \$140 per person. Limited tickets are available.
- The next Recreation meeting will be held on January 8th at 6:15pm.

**M. Fuller - Finance -**

Last Meeting was held on November 20, 2024

- Motion to approve Accounts Payable Warrant for \$1,333,994.95, second by M. Hockenberry  
AYE: 7 ABSENT: 2 (O'Connell, Siegel) NAYS: 0 ABSTAIN: 0 CARRIED
- Next Finance meeting will be in January TBD

**M. Mann - Tourism -**

- Tourism met Wednesday November 13th
- 10<sup>th</sup> annual Christkindlmarkt December 1<sup>st</sup> 10am-4pm lining streets in Erie Trackside Manr and RH Smith Mercantile building. Application deadline is November 1<sup>st</sup>, 2024
- Whoville Returns to Port on December 15, 2024, 3-5pm on the Promenade in downtown the Grinch and residents of Whoville will join us once again.
- The next Tourism Meeting will be in January TBD

**M. Hockenberry - IDA**

- The IDA next meeting will be held November 18<sup>th</sup> at 6pm in council chambers.

**J. Rhoades - FEM -**

- The next FEM meeting will be held on December 16, 2024, at 6:30pm in council chambers

**G. Oney, Jr. - ADA -**

- The last ADA meeting was held on October 7<sup>th</sup> at 5:30pm. Discussed many projects for 2025
- Next meeting will be December 2<sup>nd</sup> at 5:30

**J. Dennison - CDA-**

- The CDA last met on November 21, 2024, in the mayor conference room.
- The PJCDA has 374 families on the Section 8 wait list.
- The first City contract for the DRI grant, the Small Projects Fund has been received for Common Council consideration
- With a 12/20/24 deadline, the December 2024 FEMA grant under Assistance to Firefighter's is now open. An application for SCBAs will be submitted
- CDA Report
- The next CDA meeting will be held on December 18<sup>th</sup> at 7pm at Rec Center
- Motion by J. Dennison for Resolution #2024-1125-074, Grant Acceptance for NYS Downtown Revitalization initiative-Small project fund grant 2024 second by J. Rhoades  
AYE: 7 ABSENT:2 (O'Connell, Siegel) NAYS: 0 ABSTAIN: 0 CARRIED

**HOUSING and VETERANS-**

- Last met on Nov 21, 2024
- Next meeting is being held at 1pm @ Fellowship Hall on October 22, November 13, November 27
- Flu Shots are now available at the clinic call for appointment or stop by clinic
- Mark calendars for October 26<sup>th</sup> @ 11am rededicating Viola Somarelli MIA Park It has been recently upgraded.
- Free Rabies clinic on October 27 from 12-2pm at Howard Wheat Engine Company 31 Owen Street Call City Clerk's office to pre-register walk-ins welcome as well.

**M. Hockenberry - DPW-**

- Garbage, recycling, and paper pick up will be on the normal schedule for the weeks of November 25, 26th and For November 27 will be for the 3<sup>rd</sup> and 4<sup>th</sup> wards. Will be on normal schedule week of December 2nd
- The 2024 Garbage schedule is available on the city website at [www.portjervisny.gov](http://www.portjervisny.gov) or by emailing the DPW office at [dpwclerk@portjervisny.gov](mailto:dpwclerk@portjervisny.gov)
- Compost pile and City Dump is suspended until spring of 2025
- Loose Leaf pick up is scheduled for week of December 2
- Annual parade and tree lighting will be held on December 8<sup>th</sup>, lineup is at Matamoras Fire Dept at 2:30 parade kicks off at 4:30 and ends in Front Street Corridor. Santa and Mrs. Clause will be at Tree lighting. Applications for parade floats please reach out to Yolande Emerson at Edward Jones Investments.

#### **D. Cicalese - Mayor**

- Motion to approve public assembly permit for ACT Group Theater Production to use 2<sup>nd</sup> floor of Rec Center on 05-02-25 thru 05-04-25 Motion by. J. Rhoades, second by M. Hockenberry.
  - AYE: 7 ABSENT: 2 (O'Connell, Siegel) NAYS: 0 ABSTAIN: 0 CARRIED
  - Motion to approve public assembly permit for ACT Group Theater Production to use 2<sup>nd</sup> floor of Rec Center on 06-06-25 thru 06-08-25 Motion by. J. Rhoades, second by J. Vicchiariello.
  - AYE: 7 ABSENT: 2 (O'Connell, Siegel) NAYS: 0 ABSTAIN: 0 CARRIED
  - City was awarded \$1.5 million dollars for the Water Filtration Plant of CBD Grant. Thank you to DPW Director Duryea, Chief water plant operator, MHE, and Valerie Maginsky for their hard work on this grant.
  - Thank the DPW for hanging the new Christmas Lights. They look great!
  - Thank Darla Shields for helping to bring the HR department off the ground.
  - Parking Passes please go to Clerks office to get yours before December 1<sup>st</sup>
- 7:43 pm - Motion to adjourn by J. Vicchiariello, second J. Rhoades – all in favor.

Respectfully,  
Stacey Hosking  
City Clerk Treasurer