

**Regular Meeting - City of Port Jervis Common Council:**

A regular meeting of the City of Port Jervis Common Council was held in the Council Chambers at 20 Hammond Street, Port Jervis, New York on Tuesday October 15<sup>th</sup>, at 6:30 p.m.

**Attendance-**

Jason Vicchiariello	1st Ward	Present
Colin O'Connell	1st Ward	Present
Misty Fuller	2nd Ward	Present
Maria Mann	2nd Ward	Absent
Jeffrey Rhoades	3rd Ward	Present
Gerald Oney, Jr.	3rd Ward	Present
Jacqueline Dennison	4th Ward	Present
Stanley Siegel	4th Ward	Present
Michael Hockenberry	Councilman-At-Large	Present
Dominic Cicalese	Mayor	Present

Also present:

Police Chief, William Worden; City Clerk-Treasurer Stacey Hosking; Deputy City Clerk-Treasurer, Bobbie Jo Muller; The meeting opened at 6:30 pm by Mayor Dominic Cicalese.

**Pledge of Allegiance-** Mayor Cicalese led all present in the Pledge of Allegiance. Moment of Silence was held on behalf of Quinn and Brehm Family's

**Public Hearing** - None

**Presentation** - None

**Public Comment** -

Laura Meyer 3<sup>rd</sup> ward - Read Letter she wrote to Council about flooding that occurred at her property in August of 2011 and talked about a property for sale by the City at North Orange Street and how that could make a good spot for a retention pond to help prevent flooding in the future. She wants to know what the City is doing to prevent any issues in the future.

**Executive Session-6:35pm**

Motion by M. Hockenbury, second by J. Rhoades to enter into executive session on Public Officers Law Article 7 - with an invitation to William Worden to attend.

- 105.1-f Personnel x3 (Police)x2 (Human Resources) x1  
AYE: 8 ABSENT: 1 (Mann) NAYS: 0 ABSTAIN: 0 CARRIED

6:59pm Motion was made by J. Rhoades to return from executive session, second by M. Hockenbury.

AYE: 8 ABSENT: 1 (Mann) NAYS: 0 ABSTAIN: 0 CARRIED

**Executive Session Material** -

- Motion by J. Vicchiariello to authorize Mayor to enter into an agreement with PBA for a sick bank to be established for donation to employee #0354,  
AYE: 8 ABSENT: 1 (Mann) NAYS: 0 ABSTAIN: 0 CARRIED

- Will Frank asked for a motion to approve the confidential settlement agreement in the case of Metzger against the City of Port Jervis and others within the City as defendants currently pending in the United States District Court for the Southern District of New York per the recommendation of our litigation counsel and myself. Motion by C. O'Connell, second by J. Dennison.  
AYE: 6 ABSENT: 3 (Fuller, Mann, Siegel) NAYS: 0 ABSTAIN: 0 CARRIED

#### Approval of Minutes -

- Motion to Approve the September 23, 2024, Common Council minutes by J. Rhoades, second by C. O'Connell.  
AYE: 6 ABSENT: 1 (Mann) NAYS: 0 ABSTAIN: 2 (Fuller, Siegel) CARRIED

#### Regular Business-

##### J. Vicchiariello - Code

- Consideration: Accept the resignation of Employee #222 effective at end of meeting  
Second by S. Siegel  
AYE: 8 ABSENT: 1 (Mann) NAYS: 0 ABSTAIN: 0 CARRIED
- The next Code Committee meeting will be held on Oct. 17 at 7:00pm at the Council Chambers.

##### J. Vicchiariello - Police

- The Police Committee has not met since the last council meeting.
- Motion to authorize mayor to sign updated agreement with Omnia Partners. Agreements have been reviewed by corporate counsel and met with his approval.  
Second by M. Hockenberry  
AYE: 8 ABSENT: 1 (Mann) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion for the Police Department to upgrade and add additional public safety cameras using funds from DCJS police technology grant for \$166,174.75 grant funded.  
Second by C. O'Connell.  
AYE: 8 ABSENT: 1 (Mann) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion for the Mayor to sign and enter into an agreement for 2025 NYS Police traffic services of NY grant in the amount of \$21,330.00  
Second by J. Rhoades  
AYE: 8 ABSENT: 1 (Mann) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion for the Police Chief to sign an agreement for the Elmira College to conduct unpaid internships at the police Dept  
Second by M. Hockenberry.  
AYE: 8 ABSENT: 1 (Mann,) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion for the Police Chief to sign an agreement for the Mount St. Mary College to conduct unpaid internships at the police Dept  
Second by M. Fuller  
AYE: 8 ABSENT: 1 (Mann,) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion for the Permanent appointment of Employee #359 who has completed the probationary period.  
Second by C. O'Connell.  
AYE: 8 ABSENT: 1 (Mann,) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion for the Port Jervis Police Department to Be able to teach the DARE Program at the School  
Second by M. Fuller.  
AYE: 8 ABSENT: 1 (Mann,) NAYS: 0 ABSTAIN: 0 CARRIED

##### C. O'Connell - Zoning-

- The Zoning Board last met on October 1, 2024 and an area variance was granted

- The next meeting will be held on November 6th

#### **C. O'Connell - Planning-**

- The Planning Board has not met due to lack of business.
- The next Planning Board meeting will be tonight after council meeting

#### **C. O'Connell - Recreation-**

- The Youth center recreation room is now open 2pm to 6pm, M-F.
- Plan to begin the Teen Night program later this month. Teen night will be Friday evenings from 6pm to 9pm for middle and high school students.
- Now accepting students for fall little Chefs class From Oct 26 - Nov 23 Cost of \$50.00 email for details.
- October 26, 2024, for 76<sup>th</sup> annual Halloween Parade In front of City Hall at 3pm
- Volunteer needed to clean up Veterans Park November 9<sup>th</sup> from 10am - 12pm
- The next Recreation meeting will be held on October 16<sup>th</sup> at 6:15pm.

#### **M. Fuller - Finance -**

- Motion to approve Accounts Payable Warrant for \$1,019,370.88, second by C. O'Connell  
AYE: 8 ABSENT: 1 (Mann) NAYS: 0 ABSTAIN: 0 CARRIED
- Authorize Police Chief To purchase replacement server for PD from SpinnerTech/ Magna 5 \$14,209.60  
Second by J. Rhoades.  
AYE: 8 ABSENT: 1 (Mann) NAYS: 0 ABSTAIN: 0 CARRIED
- Reminder water & sewer bills are due by October 31, 2024. o help correct the 2021 and 2022 AFR's which were
- Tax Lien Sales is scheduled for 2pm on November 19, 2024 in Council Chambers and taxes must be paid by November 19, 2024 at noon.
- Next Finance meeting is October 20, 2024 in Council Chambers at 6p,
- Now collecting photos for tree of Valor until November 15 tree lighting on December 7, 2024

#### **M. Hockenberry - Tourism -**

- Tourism met Wednesday October 9th
- Reviewed Fall Foliage Festival which had approximately 15,000+ visitors were at that event. Next years fall foliage festival will be held on September 28, 2025
- Halloween lighting contest begins October 16 deadline for signup judging will commence Monday October 21<sup>st</sup> applications available at city clerks' office and on website
- Downtown Spooktacular 10/26/24 from 3:30-6pm icon historic downtown with a special appearance. Free family event come in costume and enjoy.
- 10<sup>th</sup> annual Christkindlmarkt December 1<sup>st</sup> 10am-4pm lining streets in Erie Trackside Manr and RH Smith Mercantile building. Application deadline is November 1<sup>st</sup>, 2024
- Whoville Returns to Port on December 15, 2024, 3-5pm on the Promenade in downtown the Grinch and residents of Whoville will join us once again.
- The next Tourism Meeting will be held on November 13<sup>th</sup> at 7pm.

#### **M. Hockenberry - IDA**

- The IDA next meeting will be held November 18<sup>th</sup> at 6pm in council chambers.

#### **J. Rhoades - FEM -**

- The next FEM meeting will be held on October 23rd, at 6:30pm in council chambers
- Motion to remove Steven R. Turner from Maghogomock hook and ladder with regret member deceased.  
Second J. Dennison.  
AYE: 8 ABSENT: 1 (Mann) NAYS: 0 ABSTAIN: 0 CARRIED

- Motion to active membership for Howard weed engine company #4 Kaileanne Weibolt Second S. Seigel.  
AYE: 8 ABSENT: 1 (Mann) NAYS: 0 ABSTAIN: 0 CARRIED

#### **G. Oney, Jr. - ADA -**

- The last ADA meeting was held on October 7<sup>th</sup> at 5:30pm. Discussed many projects for 2025
- Next meeting will be December 2<sup>nd</sup> at 5:30

#### **J. Dennison - CDA-**

- The CDA last met on September 25, 2024 in mayors conference room due to schedule conflict change was posted on doors of Rec Center that evening.
- CDA report was read. Currently have 374 families on wait list, section 8 is seeking out Housing Quality standard Inspector, agency sent comments to proposed wetlands, City's Federal Railroad elimination grant was submitted on 09/23/24 other projects moving forward.
- The next meeting will be held on October 23<sup>th</sup> at youth center.  
Resolution 70 of 2024 of Common Council for City of Port Jervis issuing a negative declaration under the NYS Environmental quality review act for the Town of Deerpark Land Acquisition Project.  
Second J. Rhoades.  
AYE: 8 ABSENT: 1 (Mann) NAYS: 0 ABSTAIN: 0 CARRIED

#### **HOUSING and VETERANS-**

- Last met on Sept 24, 2024
- Next meeting is being held at 1pm @ Fellowship Hall on October 22, November 13, November 27
- Flu Shots are now available at the clinic call for appointment or stop by clinic
- Mark calendars for October 26<sup>th</sup> @ 11am rededicating Viola Somarelli MIA Park It has been recently upgraded.
- Free Rabies clinic on October 27 from 12-2pm at Howard Wheat Engine Company 31 Owen Street Call City Clerks office to pre-register walk-ins welcome as well.

#### **M. Hockenberry - DPW-**

- Garbage, recycling, and paper pick up will be on the normal schedule for the weeks of October 14<sup>th</sup> and Oct 21<sup>st</sup> a day earlier
- The 2024 Garbage schedule is available on the city website at [www.portjervisny.gov](http://www.portjervisny.gov) or by emailing the DPW office at [dpwclerk@portjervisny.gov](mailto:dpwclerk@portjervisny.gov)
- Compost pile and City Dump is now open every Saturday from 7:15am to 11:30am.
- Street sweeping is ongoing and citywide bagged leaf pickup is every Monday until completion.
- Loose Leaf pick up is scheduled to start Oct 28<sup>th</sup>
- October 19<sup>th</sup> the City will be having an Electronics drop off day at the transfer station complex between the hours of 9am and 3pm.

#### **D. Cicalese - Mayor**

- October 19<sup>th</sup> the City will be having an Electronics drop off day at the transfer station complex between the hours of 9am and 3pm. Free to City Residents .
- Thank you to Chief Worden and the men and woman of Port Jervis Police Dept on an excellent job at the Fall Foliage Festival.
- Thank you to the Dept of Public Works for an excellent Job repaving and installing guard rails on Skyline Drive

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7:25 pm - Motion to adjourn by M. Hockenberry, second S. Siegel – all in favor.

Respectfully,  
Stacey Hosking  
City Clerk Treasurer